

Date:

To,
The Librarian,
Datta Meghe College of Engineering,
Sector 3 ,Airoli
Navi Mumbai-400708

Through - HOD -----

Subject : Permission to refer to IIT Bombay Library .

Respected Madam,

This is request to permit us to visit IIT Bombay Library -Central Library for reference .We are the students of _____ branch _____ year .

Dates of visit -From _____ to _____

Details of visiting group

- 1)
- 2)
- 3)

Remark of HOD

Thanking You

Regards

(_____)